



# Application Form

## New CU CPD Membership 2024

*This application is for **new CU CPD members only**. There is no need to complete this form if you are CU CPD registered already.*

**Please complete a separate form for each CU CPD member application.**  
**(Forms available at [www.culearn.ie](http://www.culearn.ie))**

**PLEASE USE BLOCK CAPITALS. Fields marked \* must be completed.**

PERSONAL DETAILS	
<b>*First Name:</b>	
<b>*Surname:</b>	
Role: (Director/Supervisor/Compliance Officer/BOC member/Manager/Staff, etc.)	
If you perform a controlled function (CF)? (Please list your CF number)	
<b>*Email Address:</b> (Please provide a personal email address if you do not have your own unique credit union email)	
Home Address: (If you wish correspondence to be sent to your home)	
List any other credit unions you may be connected to (either through work or volunteer).	

CREDIT UNION DETAILS	
<b>*Credit Union:</b>	
Address:	

ANNUAL MEMBERSHIP FEE	
<b>Authorisation</b>	<i>I authorise ILCU to invoice the credit union €130/£105 for membership as stated above.</i>
<b>*Authorised by:</b>	
Position in the credit union:	

CU CPD OPERATIONS OR GOVERNANCE STREAM?
<i>Please tick one*:</i>
<p><b>CU CPD Ops.</b> <input type="checkbox"/></p> <p>I operate in the OPERATIONAL area of the credit union (usually staff) i.e. provide advice on financial products (shares, loans or insurances) directly to credit union members or I wish to be bound by the rules of the Minimum Competency Code.</p>
<p><b>CU CPD Gov.</b> <input type="checkbox"/></p> <p>I operate in the GOVERNANCE of the credit union only (board member/volunteer) i.e. I <b>do not</b> provide financial products (shares, loans or insurances) directly to members and am not using CU CPD membership to comply with the Minimum Competency Code.</p>

PROFESSIONAL QUALIFICATIONS (IF APPLICABLE)
<p>Do you hold an MCC qualification (i.e. ACCUP, CUA, QFA, APA, Pathways Diploma, etc.) if so, please state which one:</p> <p>_____</p>
<p>Date qualification awarded/or to be awarded? (MM/YY) _____</p>
<p>Do you hold any other qualifications relevant to your role as a controlled function (CF)? i.e business, accounting, finance, etc. qualifications?</p> <p>_____</p>
<p>Date qualification awarded/or to be awarded? (MM/YY) _____</p>

### Data Protection

The information provided by you on this form and generated during the course of your CPD membership is subject to Data Protection Legislation and you maintain rights in relation to the holding and processing of this information. Your attention is drawn to the **CU L&D Privacy Statement** contained on the CU Learn Hub at [www.culearn.ie](http://www.culearn.ie), which outlines how we use your personal data. We will communicate to you primarily through the email address provided on this form (as maintained on the CU Learn Hub). Your training record and CPD hours are also available to your credit union via CU Learn. If applicable, your information may also be disclosed to the Central Bank for Minimum Competency or Fitness & Probity Requirements (or for NI members to the FCA for regulatory purposes). You are entitled to ask for a copy of the personal data, which CU L&D holds about you and to have any inaccuracies in such personal data corrected, amended, or erased. You may do so by writing to: CU L&D, The Irish League of Credit Unions, 33-41 Lower Mount Street, Dublin 2.

### Declaration

(i) I have read and understood the ILCU CU CPD Regulations (available on [www.culearn.ie](http://www.culearn.ie) ) and the continuing obligations pertaining thereto as may be amended from time to time. I agree to be bound by the said terms and conditions. I understand the requirement to have a full year CPD requirement completed for 2024 and for the renewal of my membership each year after that – unless I notify in writing of my intention to withdraw from the scheme by emailing [cucpd@creditunion.ie](mailto:cucpd@creditunion.ie) or by writing to the ILCU.

(ii) I understand that personal data relating to my CPD registration and ongoing membership will be used and disclosed by the ILCU for the purpose outlined in the CU L&D Privacy Statement and as outlined in Data Protection Notice above. I confirm that I have read the contents of this notice and consent to the uses and disclosures of my personal data as set out therein.

**\*Signature:**

\_\_\_\_\_

**\*Date:**

\_\_\_\_\_

---

Please return this form via:  
Email: [cucpd@creditunion.ie](mailto:cucpd@creditunion.ie)  
Post: Irish League of Credit Unions  
33-41 Lower Mount Street, Dublin 2

---